

ISLIP PARISH COUNCIL

Chair: Lisa Duval,

Clerk: Jill Dickinson – Telephone 07432098051

islip.clerk@gmail.com <http://www.islip-parish.co.uk>



Thursday 7th December 2023 @ 7.00pm in the Sports Pavilion

MINUTES

Attendees:

Cllr Duval, Cllr Brown, Cllr Vecten, Antony Billinton, James Billinton, Jock (Keith Julian) Chantall Ridd-Jones, Jeremy Burdett, Minutes: Jill Dickinson

Apologies:

Susan Garner, Becky King, Kevin Bull.

- Minutes of last meeting agreed - no matters arising.
- Chairs report – Chair thanked volunteers for all their work and support.
- **Field matters**
 - Current usage - no change this month.
 - Update from Jock :Jock and Antony to service the tractor (only done 187 hours) and decide if it needs a full service in the Spring.
 - Mower has been repaired and sharpened.
 - No more mowing required, - Quadraplay will be used over the winter
 - Jock will let “groundsman app” know if the pitches are not fit for play, - Clerk will inform the relevant clubs.
 - Pitches will need fertiliser application in the spring. Jock to let Chantall what is required. Some fertiliser is already in the garage.
 - Pitches to be reseeded next Spring – Clerk to investigate a Pitch improvement grant. Every 4 years pitches need scarifying, sanding and re-seeding.
 - Antony has mended the wheels on the 11v11 goals.
 - Banking to be cut in the Spring.
- Goals and nets – new nets on all goals. Old nets maybe of use for the childrens rec. Clerk to follow up.
- **Pavilion matters**
 - Current usage (clerk) – no change to usage. 6 sessions are available on weekdays.
 - Update from Antony : CCTV has been unlocked and new password set up. 5 of the 7 cameras are working. Camera in the main room has been removed. The system if old , but decision made not to upgrade.
 - Garage door to be made more secure in the next few weeks, with left hand door being permanently locked.
- Health and safety - Fire certificate and risk assessment now up to date.
Capacity is 60, with 100 if the doors are open.

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- Electricians in the process of certificating the premises. They will complete in week commencing 11.12.23
- PAT testing to be carried out on Thursday 14.12.23
- TV licence to be cancelled.
- Lisa Billinton has offered to weed and replant the flower bed. Donations of plants/bulbs offered by Cllr Brown, Chantall and the Clerk.
- Any other issues - Group discussed the potential for additional parking to be created along the top of the banking. - to be further discussed at next meeting.

- **Equipment and machinery**
 - Agree to sell the 1.5 tonne trailer and leveller. Blacktrac have stated that they could get at least £700. Jock will check ebay for comparison prices. **Purchased in April 22 from Blacktrac Trailer £1995, Leveller £695**
 - Harrowden Turf have offered to help in any future earth moving.
 - Vertidrain (Redexim7212)– not an essential piece of equipment – can pay contractors to do that task. Cllr Vecter to investigate what it is worth. **Purchased from Charterhouse Turf Machinery 8.3.18 £16416.00**
<https://www.redexim.com/uk/products/verti-drain-7212/>
 - Possibly purchase a dragmat – price to be investigated
 - Training – VMT can provide Mower training . Main operator will be Jock, with Cllr Vecten and Jeremy as other users.
 - Health and Safety and legal requirements for groundsmen to be investigated. -Chantall to help with this.

- **Clerks report:-**
 - Grants - two grants have been applied for, but need a different bank account from Unity Trust in order for any payments to be made by FF. Group agreed that another set of 11v11 goals is not required, so not to pursue the grant for these.
 - Finances – invoicing is now up to date, and no outstanding invoices. Bank account currently £11,000
 - Budget - Clerk reported that at least another three regular users of the pavilion are required for next year and income from advertising is essential. Clerk presented draft budget for 24/25 – pointing out that a percentage of the Clerks salary, insurance cover and admin costs should come out of the Sports Field budget. All comments acknowledged and final budget will be presented to IPC meeting on 19.12.23. and forwarded to SF group after that.
 - Income from advertising has been nil for 18 months, Invoice has been sent to Clanfield for this year, but agreed that back dating to last year would not be welcomed.

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- There is potential for further advertising at the corner of Kettering Road, and also along the carpark and pitchside. Tie in advertisers to a three year deal. Jeremy to follow up and get prices etc.
- User agreements to be rewritten for the new financial year
- Hire charges to be agreed at the next meeting . Team to find out other venue hire fees.

- **Planning for next 6 weeks.**
 - Tidying up date to be agreed at the next meeting
 - Open evening to be decided at the next meeting
 - signage - Jeremy to follow up with Ady Pendred

- **Any other business:**
 - Surplus catering supplies donated to the fete committee.
 - Clerk to request a donation from the fete committee for a BBQ area.

- **Next meeting** Thursday 1st February at 7.15