

ISLIP PARISH COUNCIL

Chair: Lisa Duval,

Clerk: Jill Dickinson – Telephone 07432098051

islip.clerk@gmail.com <http://www.islip-parish.co.uk>



Special Meeting - Sports Field

Tuesday 31st October 2023 @ 7.00pm in the Sports Pavilion

MINUTES

Attendees:

Chair: Lisa Duval

Antony Billinton, James Billinton, Amy Billinton, Justin Billinton, Chantall Ridd-Jones, Jeremy Burdett, Becky King, Kevin Bull, Jock (Keith Julian) , Cllr Jean-Sebastien Vecten, Cllr Ian Brown, Cllr Julian Gunby, Sue Garner

Clerk: Jill Dickinson

1. Welcome, introduction and update from Chair - Brief explanation of events leading up to the current situation, and the purpose of the meeting, and a welcome to all those attending.
2. Thank you's - Gates have been repaired, thanks to Antony Billinton and family, New locks on all doors in the pavilion (at very short notice) and marking pitches thanks to Jeremy Burdett, along with moral support and advice leading up to 10.10.23. Post box now fitted to entrance, thanks to Ian Brown. Many instances of support and thanks to all those who have responded to requests for help at very short notice.
3. Attendees all introduced themselves and their interest in the running of the Sports Field.
4. Update from Clerk
See attached financial report. The Clerk explained about the lack of information fromandwhich has resulted in a lot of additional work both administratively and logistically.
5. Inherited and current problems/issues – The Chair fully explained the difficulties in taking on the management of the Sports field and updated attendees on the problems faced in recent years., including the recent removal of items from the field and the pavilion/garage byand
6. Grounds maintenance
 - o Mowing quotes - four mowing quotes have been received. To maintain the whole of the area would cost between £5000 and £7000 per year – well above the budget.

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- Hedging - G Watts has agreed to cut the hedges
 - JB stated that the cricket club will look after the wicket as always, and would be happy to mow the cricket pitch if necessary.
 - Jock – offered to take on all the mowing including outfield and banking. He has extensive experience with grounds maintenance and tractors. The group were very appreciative.
 - Clerk to check on insurance requirements for volunteers and tractor.
 - Clerk to check on the warranty for the tractor.
 - Pitch fertiliser, seeding etc to be scheduled. Fertiliser donated by Harrowden Turf is in the garage, and they have offered to supply seed.
7. Drains- the road drain on Toll Bar Road is blocked and floods down the carpark onto the main path into the pavilion. Clerk to report to council/road
8. Caretaking
- Cleaners are already employed and clean on Mondays.
 - There needs to be regular checks of the pavilion and surround which include :
 - Ensuring the pavilion is clean all week, and reporting to clerk if not. Users to be encouraged to Leave as they find.
 - putting out and taking in the bins on a Wednesday/Thursday
 - Dish washer emptying twice a week
 - Setting up tables if required (rarely needed)
 - Green room tidy and back doors kept clear.
 - Sweeping path round the pavilion if required.
- Antony, Ian , Sue, Jeremy all happy to visit regularly.
9. Heating – to be investigated (in the plant room) – to check on how it is set up. (air sourced heating system)Needs to be a lower temperature but easy to turn up when users arrive. Volunteer required
10. Clerk will keep notice boards updated
11. Fire risk assessment and equipment checks being done on 7th November
12. Clerk to check any PAT testing needs. –

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13. Still some locks on green room lockers with unknown contents. – AB to cut these.
14. Keys – all regular users now have a front door key, and specific users have a garage key. Consider a keypad, key safe in the future if one-off booking increase.
15. Replacement of equipment
 - o new 11v11 goals – not urgent
 - o New nets for two sets of smaller goals – clerk to order
 - o Spectator seating round pitches – JB to follow up
 - o Vacuum cleaner, corner posts, net for 11v11 goal (delivery December) marking paint already purchased.
16. Repairs needed:
 - o One of the floodlights need repair/replacing – Kevin B to follow up. (JB has a tower scaffold if needed)
 - o Wheels on 11v11 goals to be replaced/mended.
17. Wish list – portable floodlights. – Clerk to apply to FF for grant
18. Disposal/sale of unused large equipment? - ie trailer and leveller – Jock to advise.
19. Clear out of rubbish and/or disposal of smaller items - Kevin B to check the box of nets in the garage – are they any good, can any be used for the goals in the children rec in the village.
20. Full inventory and revised asset register to be undertaken in the next month date to be arranged.
21. CCTV – Clerk to find further information about installation etc. Potentially needs neutralising in certain areas.
22. Funding - all agreed that there are a lot of grants available both locally and nationally. Clerk to delegate to offers of help.
23. Relaunch – potentially in January, with a Spring fundraising event.
24. Meeting members: The future of a committee is still in development – a core of Sports Field advisers would be preferable which would include the Chair, the Clerk, and possible 5 others, with the wider group kept updated and involved. A formal committee in the future will need a constitution and meet specific North Northants Council requirements.

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25. To be considered : User agreements, hire charges .

26. Any ideas and thoughts welcome - to be sent to the Clerk .

Ideas:

- ✓ top of the bank could be used for more carparking
 - ✓ Outdoor gym equipment could be installed on spare spare (grant).
 - ✓ Wild flower meadow along the bank – implications for cultivation, and cutting
 - ✓ Shrub border down the path to be tidied and planted with bulbs
 - ✓ Bin screen
 - ✓ Bird feed station, - sponsored (potentially Farm and Garden)
 - ✓ BBQ at the end of the garage end of the pavilion – sponsored (potentially by a local builder)
 - ✓ Solar panels for power
- Date of next meeting Thursday 7th December – 7.00 Sports Pavilion