

ISLIP PARISH COUNCIL

Chair: Lisa Duval, Vice Chair: Bronwen Hughes

Clerk: Jill Dickinson – Telephone 07432098051

islip.clerk@gmail.com <http://www.islip-parish.co.uk>



Minutes of meeting held 17th October 2023 at 7.15 in the Village Hall

In attendance: Cllr Duval, Cllr Hughes, Cllr Spencer, Cllr Brown, Cllr Vecten, Cllr Gunby

Minutes

23/49	APOLOGIES FOR ABSENCE- To approve any apologies sent to the Clerk Richard Horrell, Rosie Tarling-Toley,
23/50	PUBLIC PARTICIPATION- none
23/51	DECLARATION OF INTERESTS To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). none
23/52	the minutes of the meeting held on 18 th September approved
23/53	GOVERNANCE- Council accepted the resignation from Richard Maxwell
23/54	a) PLANNING APPLICATIONS- to discuss and comment where necessary <ul style="list-style-type: none">To note current situation re NE/22/01348/ and residents communication Councillors reported that nothing has changed. Email from local resident acknowledged. The Clerk will write to the North Northants Planning Dept and point out that the situation has not improved, and request a full update.
23/55	NORTH NORTHANTS COUNCILLORS' REPORTS- For Information Only Cllr Brackenbury reported on the School Bus Transport issue. She and other councillors have been in discussions about the proposal since July, voicing concerns. A positive meeting had been held on Monday 16 th October with Matthew Binley and North Northants are exploring mitigations. A decision will be made by the end of the week. She pointed out that the majority of school transport in North Northants goes to Prince William in Oundle.
23/56	FINANCE <ul style="list-style-type: none">the Financial Reports for September approved6 month accounts for IPC and SFA received and approved. It was noted that there was no income into the Sports Field account in September, due to no invoices being generated by Cllr Maxwell. The Clerk is now responsible for the finances, and will make great efforts to gather late payments from users.payments for October authorised.

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	<ul style="list-style-type: none">• one internal control exercise to be undertaken. To be postponed until Novembers meeting• Council agreed to continue to use Yu Energy as electricity/street lighting supplier
23/41	HIGHWAYS AND FOOTPATHS <ul style="list-style-type: none">• Hedge cutting update - Clerk to continue getting quotes for hedge cutting round the Sports Field and Rec.• Chapel Hill speed sign – ongoing.• Clerk to contact Drayton Estate regarding the high hedges at the junction of Ridge Road and Mill Lane• Pot holes are getting worse on Chapel Hill and through the village. This will be reported again.• The dog poo bin at the bottom of Mill Lane needs replacing and moving 20 yards up the road. Clerk to cost this.• Clerk to request Thrapston town council put a litter bin be on the other side of the river from Mill House
23/42	RECREATION GROUND- To receive checks from councillors and decide on any actions required- <ul style="list-style-type: none">• Cllr Spencer is following up the possibility of acquiring free nets for the goals in rec. Cllr Hughes will request a donation from the Fete committee.• Various repairs required - Clerk to contact Lowick Parish Clerk for advice about grants available for replacing matting.
23/43	SPORTS FIELD <p>The motion passed on 19 September 2023 was that <i>“The clerk, in consultation with the chair, will maintain an up-to-date asset register and shall have the delegated authority to take such steps as is necessary to ensure that the council’s property is kept safely and securely at all times, is appropriately insured, and kept free from risk and liability.”</i></p> <p>Following this, it has been determined that the sports field is at risk due to the lack of proper administration and governance, and steps were taken to mitigate that risk on 10th October 2023, such as moving control, management, and administration of the site to your control.</p> <p>Therefore the Chair, Cllr Lisa Duval has taken back control, management and administration of the Sports Field, from Cllr Maxwell and Dorothy Maxwell.</p> <p>The new management commenced at <u>9.00am Tuesday 10th October 2023</u></p> <p>It is important that the transfer was undertaken as smoothly as possible with as little inconvenience as possible to users and stakeholders. Therefore, Cllr</p>

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Maxwell was asked to hand over all information as requested in previous emails, the database/booking system and any other documentation either paperbased or electronic that is relevant to the Sports Field. It was noted that no data or information has been handed over.

Suppliers of goods and services were informed of the change in management and have been advised to only accept orders from the Clerk.

Users of the Sports Field were informed on 10.10.23 of the change in management and been advised that communication should be to the Clerk, who over-rides any correspondence from Cllr Maxwell and Dorothy Maxwell.

All other stakeholders, including groundsmen and volunteers were also informed on 10.10.23, and again advised to only communicate via the Clerk.

the gates to the Sports Field were temporarily padlocked and users were given the code to enter the premises in the short term. Cllr Maxwell and Dorothy Maxwell have been requested to stay away.

The Chair read out the reasons why the administration and management has had to be changed. – see annex 1.

The Chair read out the diary since 10.10.23 which included the need to change all locks and the efforts to ensure users are not being inconvenienced. – see annex2

The Chair read out an email received from Dorothy Maxwell on Saturday 14th October and her request for it to be included in the minutes. The proposed response was read out, and approved by the councillors. – see annex 3

Moving forward the council will set up a new Sub-committee, and councillors were asked if they wished to be involved. This was supported by all Councillors, and Cllrs Brown and Gunby immediately volunteered. The sub-committee will meet in the Sports Pavilion on Tuesday 31st October at 7.00. Some users of the Sports Field have already registered their support and have been extremely helpful since 10.10.23, particularly with the practicalities of securing the premises and essential ground maintenance.

23/44

COMMUNITY MATTERS

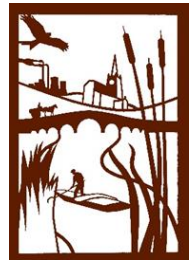
- Bowls club fence – still awaiting further quotes, and will advise them to seek grants
- Village hall solar panels – Council agreed to donate a sum TBC in the next financial year.
- Village Hall committee meetings. Cllr Spencer unable to attend as meetings are held during the day. Clerk to request that meeting times are changed.

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	<ul style="list-style-type: none">• To receive update on CCTV – third quote received. Now on hold until next meeting for discussion about budget, when other alternatives may be researched• School Bus Transport – Cllr Duval and Lizzie Chown attended a meeting in the Thrapston Town Council building on Monday 9th October and voiced concerns about the proposed cost of school transport to Prince William school and Trinity School Aldwinckle. A letter has been sent to Richard Scott at the Council. (see also Report from Cllr Brackenbury)• Cllr Vecten agreed to lay the wreath at the Remembrance service on 12th November at 6.00pm• Cllr Hughes requested help in producing the Newsletter,- a advert will be placed in the next newsletter asking for volunteers and an advert will be put on the village notice boards and website.• Clerk to request PC Florence Hughes arrange a speed trap to be occasionally placed on the High Street from the junction of Mill Road up the hill towards Lowick Road.
23/45	CLERK UPDATES AND CORRESPONDENCE- Clerk reported that the budget for 24/25 will need to be set in the next 2 months,
23/46	OPPORTUNITY TO UPDATE COLLEAGUES- For information only- no resolutions to be made
23/47	DATE FOR NEXT MEETING- Tuesday 20th November at 7.15
23/48	PART 2 Resolution Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature (Members of the public and press will be moved to the waiting room) No items
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