

ISLIP PARISH COUNCIL

Chair: Lisa Duval, Vice Chair: Bronwen Hughes

Clerk: Jill Dickinson – Telephone 07432098051

islip.clerk@gmail.com <http://www.islip-parish.co.uk>



Meeting of Islip Parish Council on **Tuesday 20th June a 7.15pm** at the Village Hall, Islip.

Present: Cllr Duval (Chair), Cllr Hughes (Vice Chair), Cllr Tarling Toley, Cllr Brown, Cllr Vecten, Cllr Gunby, Cllr Brackenbury

MINUTES

23/1	APOLOGIES FOR ABSENCE- To approve any apologies sent to the Clerk Alanah Spencer, Richard Maxwell, Richard Horrell
23/2	PUBLIC PARTICIPATION- Members of the public can address the Council for 3 minutes each through the Chair in relation to any item on the agenda, in accordance with the Standing Orders adopted by the Council The Council approved and authorised the statement made by Bronwen Hughes. “On the weekend of 15 th & 16 th July we will be replacing a wall in our garden. This will require digging into the bank that abuts the park so we can build the adequate footings for the wall. There will be no change to the boundary line as we will be replacing what is already there. We also may need to shave some of soil from the top of bank, to reduce the amount of pressure on the wall, but this depends on how the work progresses. The area within the park will be fenced off and a safe working zone will be created. We aim to complete the work over the weekend, and will work as hard as possible to minimise disruption to the park. We politely request authorisation from the council to go ahead with the work as mentioned above.”
23/3	DECLARATION OF INTERESTS
	Cllr Duval declared interest in planning application for 1 Mill Road.
23/4	confirmed as correct the record of the minutes of the meeting held on Tuesday 16 th May – signed by Chair.
23/5	GOVERNANCE-
	<ul style="list-style-type: none">• Co-opted to council, Jean-Sebastien Vecten, Alanah Spencer• Council agreed for Cllr Spencer to take the lead on Climate and environment
23/6	a) PLANNING APPLICATIONS- to discuss and comment where necessary
	<ul style="list-style-type: none">• Decisions on planning applications, Noted• Noted progress on the query regarding building permissions 23/00137/PPD

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	<ul style="list-style-type: none"> • Application for 1 Mill Lane supported • Application for Rose and Crown supported with reservations • Issues regarding Tree Protection Orders discussed to ensure compliance.
23/7	<p>NORTH NORTHANTS COUNCILLORS' REPORTS-</p> <ul style="list-style-type: none"> • Council updated regarding the selling of the St Johns Ambulance building in the Bullring, Thapston. This is being sold as it is "surplus to requirements". Noted that this does NOT include the carpark. • Cllr Brackenbury stated that a lot of work is going on to encourage people into the town, and the council will not be selling the carpark. • Cllr Brackenbury was asked why there are empty housing association houses in Islip and Thrapston. Cllr Brackenbury to follow up with relevant Councillors.
23/8	<p>FINANCE</p> <ul style="list-style-type: none"> • Financial Reports for May approved – NOTED that Clerk unable to carry out bank reconciliation report for the Sports Field Account due to lack of information. • Payments agreed and authorised. • <u>Annual return:</u> <ol style="list-style-type: none"> a) Outcome of the internal audit report NOTED. Actions arising from the report have been collated into an action plan for the Parish Council and Clerk to address over the coming months. The Parish Council APPROVE the actions recommended. b) The Parish Council APPROVED, Section 1 of the Annual Governance and Accountability Return and agreed for this to be signed off by the Chair. It was noted due to changes in the financial procedures during the year the Council does not currently comply with Financial Regulations in regards to the Sports Field. Therefore the Parish Council is unable to include a positive response to points 1 and 2. c) A suitable variance report has been produced by the Clerk explaining the reasoning behind any negative response and will submit this with the AGAR to the external auditors. d) The Parish Council APPROVED the accounting statements in Section 2 of the Annual Governance and Accountability Return and for this to be signed off by the Chair and clerk. e) Islip Parish Council certify that during the financial year 2022/23, the authority's total gross income for the year or total gross annual expenditure, for the year exceeded £25,000 therefore AGAR form 3 completed and will be submitted to the Parish Council external auditors PKF Littlejohn. f.) PROPOSAL to issue the public rights statement for the period 29 June – 17 August 2023

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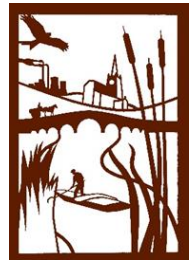
23/9	HIGHWAYS AND FOOTPATHS <ul style="list-style-type: none">• The Chapel Hill Speed sign not working.: Clerk to follow up• Nene Valley footpath behind the Rose and Crown reported to NNC and response received.• Wincanton have volunteered to carry out a litter pick through the village in a date to be agreed.• Hedge down Mill Lane very overgrown, and is difficult for pedestrians and vehicles to pass. CLLr Gunby to follow up• Significant traffic going down Mill Lane – No Through Road sign is hidden by overgrown tree at the Lowick Road/Mill Road junction. Cllr Duval to follow up
23/10	RECREATION GROUND- To receive checks from councillors and decide on any actions required-
	<ul style="list-style-type: none">• To note Safety inspection report, and agree actions. All the issues in the report are low risk. Cllr Hughes to seek quotes for repairs/replacements, and to investigate the use of alternative flooring around the equipment. Cllr Hughes will also investigate outdoor gym equipment. Cllr Brown offered to help with minor repairs. It was Noted that there have been no accidents in the recreation ground during the year.• defib registration data obtained.
23/11	SPORTS FIELD -
	Noted the update regarding Sports Field transfer arrangements. An extraordinary meeting will be arranged with members of the council and the consultant to discuss the matter, and the issues around Internal Auditors report.
23/12	COMMUNITY MATTERS <ul style="list-style-type: none">• To receive report on the Village Fete – no update at the present time• The book stocks in the telephone box are to be tidied and some thrown away.• Bowls club request to renew fencing. Clerk will gain more information
23/13	CLERK UPDATES AND CORRESPONDENCE- Clerk reported that the website needs updating – to be included in Action Plan
23/14	OPPORTUNITY TO UPDATE COLLEAGUES- For information only- Further discussion about update SATNAV. Dog bin in Mill Lane, lid loose.
23/15	DATE FOR NEXT MEETING- 18 July 2023
23/16	PART 2

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	<p>Resolution Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature (Members of the public and press will be moved to the waiting room)</p> <p>No items</p>
	<p>.</p>