**Minutes of** a meeting of Islip Parish Council on **Tuesday 17th January 2022 at 7.15pm** at the Village Hall, Islip

**PRESENT**

Cllrs B Lymn, R Tarling-Toley, R Horrell, S Harris, B Hughes, L Duval, R Maxwell

1 Resident. Clerk C Tilley

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| 22/119 | **ELECTION OF CHAIR-** due to the resignation of Cllr Taylor, the council elected a new Chairman. It was proposed and resolved unanimously that Cllr Horrell be elected as Chairman. Cllr Horrell to sign Declaration of Acceptance.  |
| 22/120 | **APOLOGIES FOR ABSENCE-** All present. Apologies received from NNCllr W Brackenbury and Shacklock |
| 22/121 | **PUBLIC PARTICIPATION-** No representation |
| 22/122 | **DECLARATION OF INTERESTS** |
|  | **To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business**). None declared |
| 22/123 | **MINUTES OF THE LAST MEETING-circulated**  |
|  | To confirm as correct the record of the minutes of the meeting held on Tuesday 13th December 2022. Cllr Horrell wished to note that he did not believe the extra hour had been removed from Clerk contract- note made on paper minutes. Cllr Horrell then signed November and Decembers minutes. |
| 22/124 | **GOVERNANCE-**  |
|  | 1. Internal Control carried out by Cllr Tarling-Toley who reported all was in order and Cllr Hughes volunteered for March.
2. Noted that due to resignation of Cllr Taylor a casual vacancy exists. If no request by 10 electorates for an election by 17th January, the council can then co-opt. To also note that Cllr Curbishley resigned on the 17th January- so this vacancy will also have to go through the correct channels
3. Noted that due to the resignation of the Clerk on the 31st January - a vacancy will need to be advertised. Council appointed Cllr Lymn, and Duval to form the recruitment panel and resolved to approve specification/hours and salary in order that a job advert can be issued immediately. Clerk to finalise the advert for circulation.
4. Resolved that the management and operation of the Islip Sports Field should be transferred from the Parish Council to a separate entity. It was determined this would be Cllr Maxwell who has already set up a private Ltd company to sublet the building and land to facilitate this. Resolved to take such steps and put such procedures in place as necessary to achieve the separation as soon as possible.
5. Resolved to appoint an independent consultant to facilitate the above to a maximum amount of £2K. Clerk had requested 3 quotes.
6. Resolved to appoint Cllr Hughes to the unpaid post of Acting Clerk , with all powers and authority of the clerk to be exercised from 1st February to the first day of employment of new clerk.
7. To resolve thus, that Cllr Hughes be placed on the bank mandate with Unity Bank to set up payments. **Action- Clerk to instigate**
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| 22/125 | **PLANNING APPLICATIONS-** to discuss and comment where necessary |
|  | **NE/22/00151/FUL**- Land East of Haldens Parkway-Thrapston amendments received from original – resolved to object on same grounds as previously- **Action- Clerk to submit comments** **NE/22/00698/OUT**- Land adjacent to Haldens Parkway- Thrapston Employment park- updated amendments- resolved to object on same grounds as previously. **Action- as above****NE/22/01619/FUL**- Ground PV system 31 High St, Islip- no objections as not visible from the street. **Action- as above**To note application received between meetings- NE/22/01580/FUL retrospective application for replacement boundary wall 5 High St. and a neutral comment submitted.**NE/22/01331/FUL-** to note permission granted for4 School Lane- car parking/removal tree |
| 22/126 | **NORTH NORTHANTS COUNCILLORS’ REPORTS-** For Information Only- none |
| 22/127 | **FINANCE** |
|  | 1. Received and approved the Financial Reports for January and approved payments
2. To consider a request for grant from Headway (November) to come out of Parish Council grant budget. This was decided against.
3. Agreed to donate the remainder of the Quiz money £415 (held by the Parish Council) to the Village Hall lunch club (Cllr Lymn circulated proposal)
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| 22/128 | **HIGHWAYS AND FOOTPATHS-**  |
|  | 1. Toll Bar /Kettering road junction drains- blocked- causing ice on road needs unblocking **Action- Clerk to report to Fixmystreet.**
2. Speed signs, new charged batteries will need to be installed, for the High St and Lowick Rd. Ady Pendred has been asked.
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| 22/129 | **RECREATION GROUND-** No checks received. checks from councillors and decide on any actions required- another new rota needed- remove Edd |
|  | 1. Cllr Hughes presented options for new child friendly and obvious bins. Resolved to purchase at £350 & VAT each & £35 for fixing kits. **Action- Clerk to order**
2. Defib pads- No dates received for Phone box and Pavilion but resolved to order two sets just in case. **Action- Clerk to order**
3. New rec rota needed again- **Action- Clerk to produce and circulate**
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| 22/130 | **SPORTS FIELD-**  |
|  | 1. Overdue invoices from Nov/Dec have not been issued yet. Some overdue payments received.
2. To receive any updates and decide on any actions required- discussed at 22/124 d/e
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| 22/131 | **COMMUNITY MATTERS**-  |
|  | 1. Neighbourhood Watch- Cllr Tarling-Toley has volunteered to do this
2. High St Noticeboard- New proof for double board sent through and approved. Happy to send this through to Ady Pendred for making up.
3. Planter sculpture update- any updates (Cllr Lymn). Defer to when weather improved.
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| 22/132 | **CLERK UPDATES AND CORRESPONDENCE-** To action where necessary |
|  | 1. Message received from Western Power- regarding the re-siting of the distribution box on the village hall carpark (This is an ongoing matter that they keep bringing up and then not following through on) Happy to pay solicitor’s fees, but no mention of repairing the carpark. An up-to-date quote will be needed from solicitor
2. To note that Pete Taylor has offered to maintain the planters, council in agreement.
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| 22/133 | **OPPORTUNITY TO UPDATE COLLEAGUES-** For information only- no resolutions to be madeNo comments |
| 22/134 | Meeting closed 20.46pm **DATE FOR NEXT MEETING- 21st February 2023** Any items for Agenda to be sent to Clerk 7 days before meeting.  |