**To All Members of the Council -**You are hereby summoned to attend a meeting of Islip Parish Council on **Tuesday 17th January 2022 at 7.15pm** at the Village Hall, Islip for the purpose of transacting the following business- Claire Tilley- Parish Clerk

**AGENDA**

|  |  |
| --- | --- |
| 22/119 | **ELECTION OF CHAIR-** due to the resignation of Cllr Taylor, the council are to elect a new Chairman |
| 22/120 | **APOLOGIES FOR ABSENCE-** To approve any apologies sent to the Clerk |
| 22/121 | **PUBLIC PARTICIPATION-** Members of the public can address the Council for 3 minutes each through the Chair in relation to any item on the agenda, in accordance with the Standing Orders adopted by the Council |
| 22/122 | **DECLARATION OF INTERESTS** |
|  | **To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).** |
| 22/123 | **MINUTES OF THE LAST MEETING-circulated** |
|  | To confirm as correct the record of the minutes of the meeting held on Tuesday 13th December 2022 Chairman to sign |
| 22/124 | **GOVERNANCE-** |
|  | 1. Internal Control to be carried out by Cllr Tarling-Toley and appoint volunteer for March. 2. To note that due to resignation of Cllr Taylor a casual vacancy exists. If no request by 10 electorates for an election by 17th January, the council can then co-opt. 3. To note that due to the resignation of the Clerk on the 31st January - a vacancy will need to be advertised. Council to appoint a recruitment panel and resolve to approve specification/hours and salary in order that a job advert can be issued immediately. (circulated) 4. To resolve that the management and operation of the Islip Sports Field should be transferred from the Parish Council to a separate entity, and to take such steps and put such procedures in place as necessary to achieve the separation as soon as possible 5. To resolve to appoint a consultant to facilitate the above (Details and quotes to follow) 6. To resolve to create an unpaid post of Acting Clerk and appoint a councillor to this, with all powers and authority of the clerk to be exercised from 1st February to the first day of employment of new clerk. 7. To resolve thus, that this Acting Clerk be placed on the bank mandate with Unity Bank to set up payments. |
| 22/125 | **PLANNING APPLICATIONS-** to discuss and comment where necessary |
|  | **NE/22/00151/FUL**- Land East of Haldens Parkway-Thrapston amendments received from original  **NE/22/00698/OUT**- Land adjacent to Haldens Parkway- Thrapston Employment park- updated amendments  **NE/22/01619/FUL**- Ground PV system 31 High St, Islip  To note application received between meetings- NE/22/01580/FUL retrospective application for replacement boundary wall 5 High St. and a neutral comment submitted. |
| 22/126 | **NORTH NORTHANTS COUNCILLORS’ REPORTS-** For Information Only |
| 22/127 | **FINANCE** |
|  | 1. To receive and approve the Financial Reports for January and approve payments 2. To consider request for grant from Headway (November) to come out of Parish Council grant budget. 3. To consider donating the remainder of the Quiz money £415 (held by the Parish Council) to the Village Hall lunch club (Cllr Lymn circulated proposal) |
| 22/128 | **HIGHWAYS AND FOOTPATHS-** |
|  | 1. To receive any updates and decide on any actions required 2. Speed signs, update as to whether now working |
| 22/129 | **RECREATION GROUND-** To receive checks from councillors and decide on any actions required- |
|  | 1. To decide which type of bin to purchase (Cllr Hughes) 2. Defib pads- to note expiry date for Phone box and Pavilion to determine whether new supplies needed 3. To receive updated rec rota |
| 22/130 | **SPORTS FIELD-** |
|  | 1. To note whether overdue invoices from Nov/Dec have now been issued and overdue payments received. 2. To receive any updates and decide on any actions required |
| 22/131 | **COMMUNITY MATTERS**- |
|  | 1. Neighbourhood Watch- update on whether a volunteer has come forward 2. High St Noticeboard- update 3. Planter sculpture update- any updates (Cllr Lymn) |
| 22/132 | **CLERK UPDATES AND CORRESPONDENCE-** To action where necessary |
|  | 1. Message received from Western Power- regarding the re-siting of the distribution box on the village hall carpark (This is an ongoing matter that they keep bringing up and then not following through on) Happy to pay solicitor’s fees, but no mention of repairing the carpark. An up to date quote will be needed from solicitor |
| 22/133 | **OPPORTUNITY TO UPDATE COLLEAGUES-** For information only- no resolutions to be made |
| 22/134 | **DATE FOR NEXT MEETING- 21st February 2023** Any items for Agenda to be sent to Clerk 7 days before meeting. |