Minutes ofthe meeting of Islip Parish Council held on **Tuesday 15th November 2022 at 7.15pm**

Present

Cllrs E Taylor (Chair) B Lymn, S Harris, R Horrell, B Hughes

Two members of the public Clerk-C Tilley

|  |  |
| --- | --- |
| 22/89 | **APOLOGIES FOR ABSENCE-** Apologies received from Cllrs Curbishley, Maxwell, and Tarling-Toley. NNCllr W Brackenbury also sent apologies |
| 22/90 | **PUBLIC PARTICIPATION-** Rebecca Lake from Headway East Northants came to inform council about their work. Support adults with acquired brain injury. Non clinical environment. Activity centre in Irthlingborough Library, offering non clinical advice and support Mon-Fri. Wants to raise awareness for any local resident who made need help and support or respite.Other resident wanted to express sadness over lack of Remembrance celebration in Islip when other events had been advertised. Would the council consider doing this for next year, as local villages have done with regards to poppy displays etc. Agreed to put an item in the newsletter in the new year. |
| 22/91 | **DECLARATION OF INTERESTS** |
|  | **To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).** None declared |
| 22/92 | **MINUTES OF THE LAST MEETING-circulated**  |
|  | Confirmed as correct the record of the minutes of the meeting held on Tuesday 18th October 2022 Chairman to sign, although NNCllr. Brackenbury wished to clarify that the report relating to the Green Waste should read “The decision was called into Scrutiny, however it was not to look at the decision but the process of the decision making. |
| 22/93 | **GOVERNANCE-**  |
|  |  a) Reviewed and approved the updated CCTV policy for the Sports Field b) Register of Interests- update. Cllr Curbishley only one that hasn’t completed one |
| 22/94 | **PLANNING APPLICATIONS-** to discuss and comment where necessary |
|  | Application received immediately before meeting- NE/22/01331/FUL- 4 School Lane. removal of pear tree. Clerk to respond under delegated powers |
| 22/95 | **NORTH NORTHANTS COUNCILLORS’ REPORTS-** For Information Only |
|  | NNCllr Brackenbury forwarded her report- The garden waste collection service will be harmonised across North Northamptonshire from 1st April next year. It has been agreed to change the current subscription charge of £55 per bin per year to £40 for residents in East Northamptonshire from 1st December this year. It has also been agreed to apply a rebate of £20 for all existing garden waste customers in East Northamptonshire who renew their subscription (and only on their next renewal) after 1st December, for a period of 12 months |
| 22/96 | **FINANCE** |
|  | 1. Received and approved the Financial Reports for November and payments
2. Received and discussed budget report and first draft. (Appendix 1) Clerk to produce final draft for approval at December meeting.
3. To note a NJC annual payrise has been agreed, backdated to April 2022. Clerks’ salary has been increased accordingly.
4. Discussed Grant request of £500 from Headway East Northants to come from Quiz night proceeds. Decided to defer a decision until other groups have had a chance to apply. Notice to go into the newsletter.
 |
| 22/97 | **HIGHWAYS AND FOOTPATHS-**  |
|  | 1. No updates Cllr Taylor apart from a plea to residents to stop parking on double yellow lines
2. Discussed Mill Lane with regards to vehicular/pedestrian access. Any request for a footpath should be directed to Highways as it is classed as a road, not footpath.
3. Discussed grass/hedge cutting contract quotes received (Appendix 2) Not all quotes in yet- defer decision until December.
4. Discussed the Speed signs, as it appears they may not be working after the solar upgrade. Chapel Hill one, it is thought that the tree canopy is shading. Lowick Road is working. Kettering Road probably not. Clerk to contact Messagemaker for advice.
5. NNCllr Brackenbury had chased Sarah Barnwell regarding remarking Toll Bar/Chapel hill to narrow entrance to reduce speeding. Sarah apologised for the delay, and is seeking further advice
 |
| 22/98 | **RECREATION GROUND-** checks from councillors did not highlight any issues-  |
|  | 1. Alternative repair for surfacing was discussed. Decided to top up with sand for the time being.
2. Received and discuss quotes for new bins (Cllr Hughes) and decided to purchase four in total- which will mean two new ones and replacing two worn out. Will need quotes for installation as well. Cllr Hughes will forward chosen designs to Clerk to run by waste collectors to ensure they are suitable
3. Confirmed that Cableway repairs have been satisfactorily completed
 |
| 22/99 | **SPORTS FIELD-**  |
|  | 1. Cllr Maxwell unavailable to provide update.
2. SSE situation update- Complaint closed- £90.73 credit received for late start of contract- awaiting £80 compensation. Broker to provide written contract.
3. Received Sports Committee draft minutes and noted actions
4. Discussed increase in Clerk hours to allow for more administration of Sports Field Bookings. This would equate to one hour extra per week in total for Sports Field matters. Resolved to approve this so Clerk contract will be increased to 9 hours a week.
 |
| 22/100 | **COMMUNITY MATTERS**-  |
|  | 1. Lowick Road planter- update on sculpture- defer to next meeting
2. Update on bulb planting along Kettering Road. No discussion regarding bedding plants as Cllr Curbishley unavailable. All bulbs planted now by Cllr Curbishley, his wife and Cllr Horrell
3. Neighbourhood Watch- No volunteer has come forward yet
4. High St Noticeboard- changes made- N Busby awaiting feedback and will send revised draft for December meeting
5. Bleed Cabinets- Cllr Taylor will revisit this for discussion in December meeting.
 |
| 22/101 | **CLERK UPDATES AND CORRESPONDENCE-** To action where necessary |
|  | 1. Clerk attended NCALC 75th annual conference. Brief report attached -Appendix 2. Councillors noted it and decided these will be considered in conjunction with the charity requests in newsletter.
2. Resident has made a complaint about overflowing bin on corner of Mill Rd, and asked for it to be removed. Clerk has forwarded this to North Northants and they are investigating.
 |
| 22/102 | **OPPORTUNITY TO UPDATE COLLEAGUES-** For information only- no decisions to be made |
|  | Cllr Harris- Village Hall- looking at possibility of installing solar panels on roof. Parish Council would be happy for this to happen.Cllr Duval- resident complaining about the path in front of cottages in Mill Road. Path in front of No 5. Clerk to put in report to Street Doctor and check progress of path opposite 12 that was previously reported. |
| 22/103 | **DATE FOR NEXT MEETING- 13th December 2022** Any items for Agenda to be sent to Clerk 7 days before meeting. This will be budget/precept setting meeting. |

**Appendix 1**

**Draft budget proposal and report**

I have drawn up a draft projection showing this financial years’ budget spending, showing a projected spend of only £20,169 of the £23,464 budgeted. This is mainly due to underspends in the following budgets (to November)

Lighting Repairs £1000 no spend

Asset refurbishments £1500 no spend

Community engagement £1000- current projection only spent £300

Contingency £1000 no spend

Please also note that there are some budget headings that year on year do not get spent- Elections/ Training/ so this year we just noted that any spend would come out of reserves for them. The PC is supposed to have a Training Budget, so I still include a line.

Please note the following in relation to the proposition for 2023/2024

**Figures (rounded)**

|  |  |
| --- | --- |
| Account bank balance (as of 31st October 2022) | £40,576 |
| Estimated Budgeted costs still committed to spend to Mar 2023 | £4,150 |
| **Estimated Balance at end of financial year-March 2023** | **£36,426** |
| This balance includes |  |
| Earmarked Reserves- National Lottery (Rec) This will be spent on zipwire | (£1825) |
| Earmarked Reserves Historic grants- Pavilion | £5914 |
| Earmarked reserves- Quiz night donation | £1115 |
| General reserves left over from budget not spent last year  | £4437 |
| **Estimated general balance left over at end of financial year March 2023** | **£24,960**  |

\* From an audit perspective, IPC can hold a year’s precept in reserves- but this is across the IPC and the SFC bank accounts. The SF currently sits at around £11,000.

The PC have also been advised that the SFC income and spending should form part of the overall budgeting process, but I have proposed a sum for both that produces a net sum gain.

On the proposed budget, where I have put ‘?’ this is for the council to decide what projects/expenditure they wish to consider for next year.



**Appendix 2**

**Grass cutting/Hedge cutting tenders**

|  |  |
| --- | --- |
| **Company 1- EG** | **£ 5,175 (&VAT) for 16 cuts grass only** |
| **Company 2- LK** | **£ awaiting response** |
| **Company 3- AA** | **£ no response** |
| **Hedge cutting only** | **£ awaiting response** |

**Appendix 3 NCALC 75th Annual Conference report (Clerk)**

* NCALC subscriptions going up in line with CPIH 8.8%
* Breakout session on ‘What can Parish Councils do about the cost of living crisis’. Discussed cost savings within councils- so reduced precept/ Supporting households to reduce costs- signposting/ working with other agencies. Actual ideas put into place- Warm rooms/Coat banks/Energy saving advice/Health & Wellbeing sessions/Food banks/using council land to grow food.
* North Northants should be publishing an Anti-poverty Strategy and launching a Household Support Fund
* Key note speaker-Edmund Gemmell on Climate Change. Many PC have declared a Climate Emergency. What can PC do towards Climate Change?. One council distributed wild flower seeds for front lawn to create a bee corridor.