Minutes of the meeting of Islip Parish Council held at the **Village Hall**, Islip on 18th January 2022 at 7.15pm

**Present**

Cllrs E Taylor (Chair), E Curbishley, L Duval, S Harris, R Horrell, B Lymn, R Tarling-Toley

Unitary Cllr W Brackenbury Clerk C Tilley

1. **Public Session** -through the Clerk- a resident had expressed dismay that Gigaclear will be digging up pavements, asked if it were necessary, and requested that all main pavements need resurfacing.
2. **Apologies** for absence received and approved from Cllrs Maxwell and Dunn (also from Cllr Shacklock NNC)
3. No declarations of Members’ Interest on the Agenda
4. Resolved to approve the Minutes of the last meeting 14th December 2021
5. **Planning** – to discuss and comment where appropriate

To note that North Northants Council are consulting on a Draft Statement of Community Involvement with regards to future planning processes- available at [planning hub](https://northnorthants.citizenspace.com/planning/north-northamptonshire-statement-of-community-invo/) open till 28th January

To note that NE/21/0102/TCA- tree works 31 High St application has been approved

1. **Governance – to review and approve where appropriate**

a) Reviewed and resolved to readopt the Appraisal Policy (attached)

b) Reviewed and resolved to adopt the Training and Development Policy (attached)

c) Clerk annual review is due, Clerk will complete their part and forward to Cllrs Taylor and Duval for discussion

d) To note purchase of new Acer laptop and Motorola mobile phone for clerk use and that these have been added to asset register. Old laptop/phone to be written off.

1. **Finance**

a) Received and approved the Financial Report, Bank reconciliation & resolve to make payments Due for January 2022

b) Resolved to approve setting up a Business PayPal account to pay for certain items like website renewal, mobile tariff etc. Can be set up with two to authorise

1. **Highways** –
2. Nothing to note from Cllr Taylor
3. Resolved to sign agreement for the Urban Highway grass mowing grant
4. Determined scope of village grass/hedge cutting prior to going out to tender (attached) This was discussed and also decided to request a separate quote for hedge only. Church yard maintenance discussed. Parish Council cannot pay, but Cllr Taylor will speak to Nolan to check if a contract is in hand.
5. To note that yellow lining of Chapel Hill has been approved and works will commence early this year, weather dependent
6. Cllr Harris mentioned that a replacement floodlight is needed in Mill Lane-awaiting a quote from the company that normally repair the street lights.
7. To note essential maintenance works on A14 between J11 and 13- due to start on 26th January through to mid-April. Further information on the Parish Council website

1. **Recreation Ground**-

a) Rec checks showed no actions required

b) Cllr Dunn was unavailable to report

1. **Sports Field**-

a)Cllr Maxwell was unavailable to report.

1. **Community Matters/Updates-**

a) Update from Cllr Curbishley on tree planting along Kettering Road (Queens Green Canopy). Too late to apply to Woodland Trust. He recommends a 2.5-3m high tree costing £250-£500, plus planting, so up to £1000 in total. Cllr Curbishley will measure verges to establish which species can be planted. Positions discussed.

b) Lowick Road planting scheme- further discussion on sculpture/noticeboard. Cllr Lymn has gleaned more information about the pilot who was in a fatal crash in the 1960s after avoiding the village when his plane was in trouble. Joe Pendred can design a metal sculpture of a plane. The information can be included in the history board. Get license from NNC to install board/sculpture in the planter.

c) Discussed whether to enter the Northamptonshire Village Awards but decided against it for this year. Think about purchasing bedding plants to be grown on, later in the year

d) Discussed whether to have any Platinum Jubilee events- this could coincide with the fete and street party.

e) To note that two large commercial vehicles have been parked along Kettering Rd, very near to Toll Bar junction. Police aware

1. **To receive Unitary Councillors’** Reports – For Information Only

Cllr Brackenbury reported that the draft revenue budget consultation closes 28th Jan.

Empowerment Funds are to be re-established.

1. **To receive the Clerk’s Update** and correspondence received-
2. **To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the clerk and 1 councillor** <https://www.northantscalc.com/amp.html> **Cllr Duval agreed to do this alongside the clerk.**
3. **North Northants Planning are developing a Housing development and land assessment policy- carrying out information gathering- ‘Call for Sites’ asking for interested parties to submit sites of land for housing and economic development. Cllr Brackenbury elaborated on this.**
4. Invite to STAUNCH remote meeting to update on Campaign progress Wed 26th Jan 7.30-9pm. Anyone wishing to attend should contact Sharon Cole
5. To note residents’ complaint regarding excess dog fouling in High St. Dog Warden informed and had been to survey. Deemed not excessive, and will get street cleansing out
6. **Opportunity to update colleagues** – For Information Only

Cllr Duval reminded council that two information boards have been agreed to be installed near the telephone box. Clerk to prompt the local historian to produce information to go onto them

Cllr Tarling-Toley First fete working party- Monday 24th Jan Village Hall- all welcome

Cllr Horrell- Harpers Brook is to become a river- due to run off from new warehousing estate at Corby. Environment Agency will take over management of it.

Discussion of the disparity of villages in the previous East Northants area who pay for green waste collection, whilst other boroughs do not. Clerk to rewrite to cabinet holder. (Graham Norman)

1. **Close of meeting-** Next meeting –Tuesday February 15th 2022 7.15pm