Minutes of the meeting of Islip Parish Council held at the **Village Hall,** Islip on 16th November 2021 at 7.15pm

**Present** Cllrs B Lymn, E Curbishley, R Horrell, S Harris, R Tarling-Toley Clerk-C.Tilley

1. **Public Session**-a High St resident had sent in a report on a wall that is on the boundary of the Rec, as it may need some works. Clerk will circulate details to councillors for further thoughts.
2. **Apologies** for absence received and approved for Cllrs Taylor, Duval, Maxwell and Dunn
3. **Declarations of Members’ Interest** on the Agenda-Cllr Harris- neighbour of Branwell- but works either way will have no impact
4. **Minutes** of the last meeting 21st October 2021, **resolved to approve**
5. **Planning** – to discuss and comment where appropriate

 **NE/21/01585/TCA** Various tree reductions- Branwell House, High St- resolved-no comments

To note pre-consultation invitation from developers of Castle Manor Farm- east of Haldens Parkway

 Wed 24th Nov 1.30-2.30- Councillors present were not available to attend

1. **Governance – to review and approve where appropriate**

a) Email Communication Policy- **resolved** to reapprove

 b) Reviewed and agreed Terms of reference for the NCALC Internal Audit service

 c) To consider moving towards using the General Power of Competence, and if in agreement, Clerk will prepare a briefing paper and include a resolution on future Agenda. -agreed

1. **Finance**
2. Received and resolved to approve the Financial Report, Bank reconciliation & Payments Due for November 2021
3. Received and discussed the first draft of proposed budget for 2022-23. Most admin categories agreed, other areas discussed. Healthy reserves could pay for any capital projects. Clerk to amend draft considering discussions, for approval at December meeting.
4. Received and discussed quotes for alternative Electricity supplier for the Pavilion as current tariff ends shortly. Resolved to change to SSE, fixed for three years from Jan 2022, as cheaper. Clerk to action through Clear Utility Solutions
5. **Highways** –
6. Cllr Taylor unavailable to give a report
7. To note a second theft of the School Lane- no through road signage. Quote for a combined one £40- will go on wall of resident- who has agreed. Resolved to approve.
8. Briefly discussed the idea of some wildflower planting along verges- Cllr Tarling-Toley had received a quote to lay a stretch-£8000. Deemed expensive. Defer to next meeting
9. **Recreation Ground**-

 a) Cllr Lymn and Horrell have both checked recently- no issues. Remind councillors of rota. An Oak tree has fallen down which is the PC responsibility. Cllr Horrell will ask contractor who is doing Chapel Hill, to quote to remove it.

 b) Cllr Dunn was unavailable to report on memorial garden Councillors noted that if garden goes ahead, the path will need redoing for accessibility.

 c) To note there is still £1825 ringfenced in budget from National Lottery grant, for further spending if decided.

1. **Sports Field**-

a)Cllr Maxwell sent in a report-BT Hub welcomed, increased bookings covering cost. All users groups getting along, enjoying facilities and providing sporting and community events. Although lack of floodlighting is limiting usage and restricts ground rotation. Could Parish Council consider 50% funding of increased floodlights- quote £13,654. Councillors decided that any further consideration would need two more quotes and to know that appropriate permissions had been sought.

 b) To note a change of self-employed cleaner and that the rate has increased.

1. **Community Matters/Updates-**

a) Bowls Club- new signage- have asked whether PC could pay half amount of new signage-£265&VAT-Resolved to agree if added Recreation Ground to the sign. Clerk to check with Pendred signs as to cost and size implications

 b) Lowick Road planting scheme- ongoing. Discuss at next meeting

 c) Cllr Lymn updated on recent Police Liaison- any questions he poses at meetings are not answered. No sign of any Community Police in the village. Very disappointed in whole process.

d) Launch of STAUNCH campaign against the development of Castle Manor Farm- circulated. that separate individual responses. Councillors do not feel they can be directly involved but happy to be kept in loop.

e) To note that Cllr Lymn attended memorial service on the 14th November, and agree to donate £50 to the Royal British Legion using Sec 137 legislation- in the interests of the inhabitants of Islip

f) Discussed whether to plant a tree for the Queens Green Canopy via the Woodland Trust and decided that Kettering Road may be a suitable place. Cllr Curbishley to investigate further

g) Queens Platinum Jubilee- request for councils to consider lighting a beacon on 9.15pm on 2nd June 2022. Decided there is no suitable position for one in Islip.

1. **To receive District & County Councillors’** Reports – None present
2. **To receive the Clerk’s Update** and correspondence received-

a) Town & Parish Forum- Shown Strategic Plans, took on board Clerks concerns where PC had not been considered. Have now been given a list of direct contact. Phone lines for new NNC very hard to get through on.

 b) Clerk to attend a webinar 24th Nov-on portable CCTV for the Safer Streets Initiative

1. **Opportunity to update colleagues** – For Information Only

Cllr Horrell**-** some additional hedge cutting along Lowick Road needed- local contractor to be asked

 Cllr Harris has booked village hall for all meetings for next year

1. **Close of meeting-** Next meeting –TBD Third Tuesday in month is 21st December- possibly move to 14th December 7.15pm. Clerk will circulate proposed date to absent members to ensure a quorate