Minutes of the virtual meeting of Islip Parish Council held on Tuesday 16th March 2021 at 7.15pm

Present

Cllrs E Taylor (Chair), P Fryatt, R Horrell, B Lymn, L Duval, R Tarling-Toley, R Maxwell, S Harris

Two residents Clerk C Tilley

1. Public session- no comments from residents
2. To receive apologies for absence- Cllr E Curbishley, ENCllr VCarter and NCC Cllr Brackenbury
3. No declarations of Interest.
4. To approve the Minutes of the last virtual meeting 16th February 2021 - to note that under Cllr Brackenbury’s report- that is was the last full council meeting, normal meetings are still going on.
5. **Planning** –

To note- Permission granted on 20/01036/LBC 1 The Green

1. **Internal Control**-Cllr Horrell performed this remotely prior to meeting, all in order. Cllr Lymn volunteered to perform the next
2. **Governance –**

1. All councillors had reviewed Practitioners Guide and resolved to approve the Internal Control policy in relation to the Annual Governance Statement

2. Election timetable noted, and process discussed including Purdah guidelines. Clerk to give a quick briefing after meeting for those interested.

1. **Finance**
2. Received and approved the Financial Report, Bank reconciliation & Payments Due for March 2021 (Attached)
3. Received and discussed Budget Monitoring document- all happy that everything is on budget
4. Received and resolved to approve all quotes for bench refurbishments of £870 +VAT, Playground bridge repair £60+VAT and bin/sign refurbishment on corner of Mill Rd £200 +VAT. Planting for the new planter all year-round interest and seasonal bedding plants £200 & VAT.
5. Received and discussed quote for book swap to be constructed in phone box- cost of £260 & VAT. It will have a list of rules and be monitored to ensure it remains tidy. Resolved to approve this.
6. **Highways** –
7. Cllr Fryatt reported on a large Pothole along High St, reported
8. Vegetation around tree at bottom of Chapel Hill- nothing has been done- reported twice. Resolved to get contractors to do this at a cost of £150 as is now a Health and Safety issue
9. Street-light direction at top of Chapel Hill. Determined that it is the ivy and suckers causing the issue, not the lamp. This vegetation will need cutting back as well, possible with same contractor. Many of the trees along Chapel Hill need serious attention as are covered in ivy and leaning- resolved to get quotes for this work.
10. Discussed Pilot 20mph scheme from Northants Highways. Councillors would like to try putting up some advisory signs, get a quote for 5/6. Various other traffic calming measures discussed. Lorry sign needed at Lowick end of village to stop lorries coming through. Clerk to ask Highways Liaison officer. Islip sign on A116 obscured by vegetation -needs cutting back. Clerk to report to Street Doctor
11. **Recreation Ground**-Rec check had shown damaged timber on the small climbing frame-which will be repaired Stephen. Goal mouths have been filled and seeded. Closed off until grass established- towards end of April. Goal posts repainted. Nets do need replacing. Thanks to Cllr. Maxwell and all volunteers who helped and Cllr Brackenbury for the funding.
12. **Sports Field**- Cllr Maxwell had circulated the equipment policy and register. All resolved to approve these, to ensure equipment used by only approved users. Equipment incidents already logged. Selling old tractor, roller, gang mower via Ebay. Currently bids at £3,600. Pavilion repair update- Cllr Lymn chasing- Coleson & Loaring did some poor remedial works. Still huge holes in woodwork
13. **Community Matters-**
14. Dog mess bins- update on new location- Ridge Road. Contractors happy with access and siting- it is now on the schedule list- no fitting time as yet.
15. Police Liaison Representative- Cllr Lymn volunteered. Clerk to inform NCALC
16. Garage sale in village- 24th April 12-4pm Signage up- this may be a cost to the council.
17. VAS post installation update- frustratingly still waiting on quote
18. Litter Pick organised for 28th March 10.15, meet at Village sign. Thanks to the Rose & Crown who will be providing refreshments. Everyone to adhere to social distancing and hygiene measures
19. **To receive District & County Councillors’** Reports – Cllr Brackenbury had sent through a brief report which was read out to councillors and a funding update
20. **To receive the Clerk’s Update** and correspondence received-

Website update- Clerk had tried to get new Hugo Fox website hosted, but this proved very problematic. Domain name islipparishcouncil.co.uk purchased. Original plan and domain name had to renewed with TSOhost, otherwise website would have been taken down

Highways England regarding ownership/fencing on footpath ND6- have given Clerk the title deed number as to whom owns the land. This and the title plan need requesting from Land Registry

Request for new cheap smartphone, to receive pictures/email etc. Cllr Lymn offered an old one

1. **To receive the round the table comments** – For Information Only

To find out who the Mill Road roundabout belongs to- currently gets driven over all the time

Quote for new litter bin needed for Lowick Road, near school bus stop- opposite St Nicolas close

Check lighting Chapel Hill- after vegetation removed

Youth club- hoping to start soon. Policies will be needed

Large trailer stolen from Rivermead House

Discussed CCTV in village- Clerk will do some preliminary research

**Close of meeting-** 9.00pm Next meeting April 20th 7.15pm