

ISLIP PARISH COUNCIL

Chairman: Cllr Emma Taylor **Clerk:** Claire Tilley
Telephone 07756 851026
islip.clerk@gmail.com <http://www.islip-parish.co.uk>

To All Members of the Council -You are hereby summoned to attend the virtual ANNUAL meeting of Islip Parish Council on **Tuesday 19th May 2020 at 7.15pm** for the purpose of transacting the following business-signed



Claire Tilley- Parish Clerk

AGENDA

- 20/01 To elect the Chairman
20/02 To receive the Chairmans Acceptance and Declaration of Office
20/03 To elect the Vice-Chairman
20/04 To receive the Vice-Chairman's Acceptance and Declaration of Office
20/05 To receive apologies for absence
20/06 To receive declarations of Members' Interest on the Agenda
20/07 To approve the Minutes of the last virtual meeting 21st April 2020
- 20/08 To Appoint the following lead Councillors if appropriate
 Planning
 Highways & Footpaths
 Recreation Ground
 Village Hall
 Sports Field Committee
 Medbury Trust
 Police & Crime
 Lighting
- 20/09 To review and adopt the various Policies and Statements of the Council

 Standing Orders, Financial Regulations & Code of Conduct
 Planning Committee – Terms of Reference
 Sports Field Association- Terms of Reference
 Complaints Procedure,
 Model Publications scheme, Press & Media Policy, Equality & Recruitment Policy
 GDPR regulations
- 20/10 To approve dates for meetings for the forthcoming year (Appendix A)
- 20/11 **Public participation***
- 20/12 **Planning Applications received-** None at production of Agenda
- 20/13 **Internal Control-**To note that this is difficult to carry out at present and discuss a strategy.
- 20/14 **Finance**
 1. To receive and approve the Financial Report, Bank reconciliation & Payments Due for May 2020 (Attached)
- 20/15 **Highways** to note plan received from NCC Highways' regarding overgrown area along Lowick Road and decide on course of action as necessary

***Members of the public** are invited to attend and can address the Council for 3 minutes each at the beginning of the meeting through the Chair in relation to any item on the Agenda. The maximum time limit for this item is 15 mins, in accordance with the Standing Orders adopted by the Council. The Meeting is recorded on CCTV.

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- 20/16 **Recreation Ground-** playground still closed under government guidance
- 20/17 **Sports Field-** To receive a general update from Councillor Maxwell,
- 20/18 **Community Matters-** to note any items brought up by councillors
- 20/19 **To receive District & County Councillors' Reports** – For Information Only
- 20/20 **To receive the Clerk's Update** and correspondence received- to action where necessary
- 20/21 **To receive the round the table comments** – For Information Only
- 20/22 **Close of meeting**