

ISLIP PARISH COUNCIL

Chairman: Cllr Emma Taylor **Clerk:** Claire Tilley
Telephone 07756 851026
islip.clerk@gmail.com <http://www.islip-parish.co.uk>

To All Members of the Council -You are hereby summoned to attend the ANNUAL meeting of Islip Parish Council on

Tuesday 21st May 2019 at 7.15pm, Islip Sports Pavilion, Toll Bar Road, Islip
For the purpose of transacting the following business

AGENDA

- 19/01 To elect the Chairman
19/02 To receive the Chairman Acceptance and Declaration of Office
19/03 To elect the Vice-Chairman
19/04 To receive the Vice-Chairman's Acceptance and Declaration of Office
19/05 To receive apologies for absence
19/06 To receive declarations of Members' Interest on the Agenda
19/07 To approve the Minutes of the last meeting 16th April 2019
- 19/08 To Appoint the following lead Councillors
 Planning
 Highways & Footpaths
 Recreation Ground
 Village Hall
 Sports Field Committee
 Medbury Trust
 Police & Crime
 Lighting
- 19/09 To review and adopt the various Policies and Statements of the Council

 Standing Orders, Financial Regulations & Code of Conduct
 Planning Committee – Terms of Reference
 Sports Field Association- Terms of Reference
 Complaints Procedure, Model Publications scheme, Press & Media Policy, Equality & Recruitment Policy
 GDPR regulations
 Asset Register
- 19/10 To approve dates for meetings for the forthcoming year (Appendix A)
- 19/11 **Public participation***
- 19/12 **Planning Applications received-** None at production of Agenda
- 19/13 **Internal Control-**To receive the Internal Control Report from Cllr Duval and nominate next Councillor
- 19/14 **Finance**
 1. To receive and approve the Financial Report, Bank reconciliation & Payments Due for May 2019
 (Appendix 2)
 2. To approve transfer of £1799.94 from savings to current account for the SFA goal purchase
 3. To consider paying half annual subscription (£68) cost to the Society Local Council Clerks- (Appendix 3)
 4. To advise Clerk on any variances on Annual Return
- 19/15 **Highways** to receive a general report from Councillor Fryatt, report any issues and decide on course of action as necessary

***Members of the public** are invited to attend and can address the Council for 3 minutes each at the beginning of the meeting through the Chair in relation to any item on the Agenda. The maximum time limit for this item is 15 mins, in accordance with the Standing Orders adopted by the Council. The Meeting is recorded on CCTV.

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- 19/16 **Recreation Ground-** To receive the Inspection Reports detailing any issues and decide on course of action, as necessary
- 19/17 **Sports Field**
To receive a general update from Councillor Maxwell, report any issues and decide on a course of action, as necessary
- 19/18 **Community Matters**
Islip Fete To update the Council on progress
To approve a one-day suspension allowing dogs onto recreation ground for the duration of the Fete
To consider a pipeline request from the Bowls Club
- 19/19 **To receive District & County Councillors' Reports – For Information Only**
- 19/20 **To receive the Clerk's Update** and correspondence received- to action where necessary
1. Website- any response from residents to redesign it. New theme introduced was not unanimously supported
 2. Northants Police- new mobile phone reporting app
 3. To note that the Government has given go-ahead for two Unitary Authorities
- 19/21 **To receive the round the table comments – For Information Only**
- 19/22 **Close of meeting**