**Minutes** **of the Meeting of the Parish Council**

**Tuesday 19th May 2015**

**Islip Village Hall**

**Present:-** Cllrs R Lymn (Chair), Garlick & R Horrell, E Taylor, S Harris, C Mayes,

& J Tufnail (Clerk)

9 Apologies had been received by the Council from Cllr W Brackenbury (ENC&NCC)

10 No declarations of interest were made.

11 The Minutes of the meeting held on 21st April 2015 were **approved** and duly signed by the Chair.

12 **Planning Applications**

a.Received -None

b.Awaiting Notification

c.Notifications Received

 15/00663/FUL – Extension to Garage and store – 12-15 High Street – Granted

 15/00664/LBC - Extension to Garage and store – 12-15 High Street - Granted

 14/02297/FUL – 8 Old Farm Lane – Ist Floor extension - Granted

13 **Finance**

a. The Financial Report & Bank Reconciliation were **proposed**, considered and **agreed**. The cheques duly signed in accordance with the Financial Regulations. It was **proposed** and **duly agreed** that Cllr Taylor should be made a signatory.

b. Annual Return 2014-15 - The Clerk read the Internal Auditor’s report and it was **proposed** and **duly agreed** that the report should be accepted by the Council.

1. The Annual Return of the Council was considered. The Clerk advised that the Notice would be displayed on the Notice Board from 18th May until 31st May 2015 and that the records would be available from 1st June until 26th June 2015.
2. The Clerk laid the Accounts for the year 2014-15 before the Council and Section 1 of the Annual Return was considered together with the Significant Variations. The Clerk took the Council through the figures in detail and it was **proposed and duly resolved** that the Accounting Statements be approved by the Council. The Chair duly signed Section 1.
3. The Clerk read the Annual Governance Statement and the various sections were agreed. It was **proposed and duly resolved** that the Annual Governance Statement be approved by the Council. The Chair and Clerk duly signed Section 2.
4. After discussion it was further **proposed and duly resolved** that NCALC should be re-appointed as Internal Auditor for the next financial year (2015-16).

14 It was noted that the Police and crime report was once again unavailable. However, Cllr Mayes agreed to contact the local police

15 **Highways & Footpaths**

1. It was noted that the Council were expecting a response from NCC in respect of the proposed Gates at the Village Entrance before the next meeting in June.
2. Further uses for the Telephone Box – Clerk to arrange the defibrillator presentation for June/July.

19 May 2015

Islip Parish Council Minutes

16 **Recreation Ground** – Clerk to reissue the Rotas.

17 **Sports Field** - Pavilion Project update – Underway. Cllr Maxwell advised that due to savings made from the sports Field budget over the past 2 years, it was **proposed** and duly **resolved** that the amount of £9,154 be transferred to the Sports Field Holding Account. The Building Contract was discussed and it was **proposed** and duly **resolved** that the Council should enter into a contract for the works. Authorisation was given for it to be signed. The Chairman gave the Council a general update. It was noted that the Portaloo had arrived for the cricket teams.

18 Cllr Brackenbury was not available for this meeting and would report to the next meeting.

19 The Clerk advised that the Council had been registered for VAT from 1st April 2015 Registration Number 211 6082 52. The training timetable was considered and Cllr Harris was put forward for the Planning Nuts & Bolts on 8th June. Electricity Procurement –The Clerk advised that this was ongoing. It was noted that the Alpha Finance package training would take place on 24th June 2015. It was agreed that the Clerk should take over the Website due to the amount of statutory requirements now in place.

20 Cllr Lymn had prepared a newssheet which was considered. It was agreed that this should be sent out. The pothole was mentioned on the Corby road roundabout. Clerk to report. Cllr Maxwell felt that there should be an event each month in the village. Clerk to put on the next agenda.

There being no further business the meeting closed at 9pm

Chair, 16th June 2015