

ISLIP PARISH COUNCIL

Chairman: Cllr Robert Lymn
Clerk: Mrs Julia Tufnail

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7 Amen Place, Little Addington NN14 4AU

Minutes of the Meeting of the Parish Council – 1/17-18 Tuesday 16th May 2017 Islip Pavilion, Toll Bar Road

Present:- Cllrs R Lymn (Chair), L Duval, E Taylor, P Fryatt, R Maxwell, R Horrell, T Davison & S Harris
J Tufnail (Clerk)

1. Cllr Robert Lymn was duly elected as Chairman for the Year
2. The Chairman's Acceptance and Declaration of Office forms were duly received
3. Cllr Lisa Duval was duly elected as Vice-Chairman for the Year
4. The Vice-Chairman's Acceptance and Declaration of Office forms were duly received
5. Apologies had been received and were accepted by the Council from Cllr C Mayes (working) & Cllrs V Carter (ENC)(Holiday) W Brackenbury (NCC & ENC) (Prior Commitment)
6. There were no declarations of interest, nor members of the public present
7. The Minutes of the meeting held on 18th April 2017 were **approved** and duly signed by the Chair
8. The following lead Councillors were appointed

| | |
|--|------------------------|
| Planning | Cllrs Harris & Davison |
| Highways & Footpaths | Cllr Fryatt |
| Financial Control, Internal Audit & Budget Committee | Cllrs Horrell & Mayes |
| Recreation Ground | Cllr Taylor |
| Village Hall | Cllr Harris |
| Sports Field Committee | Cllr Maxwell & Duval |
| Medbury Trust | Cllr Horrell |
| Police & Crime | Cllr Duval |
| Lighting | Cllr Harris |
| Health & Safety | Cllr Maxwell |
9. The Council reviewed and adopted the Standing Orders, Financial Regulations & Code of Conduct for Islip Parish Council
10. The Council reviewed and adopted the following Policies and Statements:
Financial Control & Internal Audit Committee – Terms of Reference
Planning Committee – Terms of Reference
Complaints Procedure
Records Management Policy
Grants Policy
Health & Safety Policy
Equality & Recruitment Policy
11. **Planning Applications**
17/00736/FUL – Side & Rear Extension 73 Lowick Road – No objections were raised
12. **Finance –**
 - a) The Payment List & Bank Reconciliation (attached) were **proposed**, considered and **agreed**. The cheques duly signed in accordance with the Financial Regulations.
 - b) Following discussion, it was proposed and **agreed** to adopt the Annual Internal Audit Report 2016-17
 - c) Following discussion, it was proposed and **agreed** to adopt the Annual Governance Statement 2016-17
 - d) Following discussion, it was proposed and **agreed** to adopt the Accounting Statements for 2016-17
13. **Highways**
 - a) Cllr Fryatt updated the Council regarding the Highways and confirmed that the Rights of Way Improvement Plan was about to be returned NCC. It was noted that Highways had been reminded about the potholes in the village and the women's cycle tour going through Islip.
 - b) Lighting – Cllr Harris confirmed he was waiting quotes & would report back at the next meeting

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Continued

14 **Recreation Ground**

1. The weekly inspection reports were received and duly filed. It was noted that the zip wire had been repaired.

15 **Sports Field**

1. Cllr Maxwell updated the Council that all was going well
2. It was noted that money had been raised to have a dedicated defibrillator in the Pavilion.
3. The Retention Payment to Colson & Loaring was discussed and it was noted that the Council was waiting for further news.

16 **Village Hall** – Nothing to report.

17 **Telephone Box & Village Defibrillator** Cllr Lymn advised volunteers had come forward it was **proposed** and duly **agreed** that the shot blasting and purchase of new panes should go ahead.

18 It was noted that the Community Speed Watch was now active throughout the village.

19 Cllr Lymn advised that there had been interest in producing the Newsletter and would have more information at the next meeting.

20 District & County Councillors' Reports postponed until the next meeting.

21 The Clerk advised that the Bowls Club's lease was nearing its term end. The Council agreed that the lease could be renewed on the same terms for 10 years at the Bowls Club's cost. The Clerk to contact the Bowls Club. The Clerk asked if the Council would pay 1/3 of the cost of her Community Governance Course, in conjunction with Stanion and Finedon Councils. Deferred until more is known, clerk to see if any funding is available. A letter of support to be sent to Nenescape as discussed. It was noted that the work on the bridge was yet to take place.

22 Cllr Horrell noted that lorries were being parked in the laybys at the top of Kettering Road for 2 days at a time, Clerk to contact Kier. The overhanging and ivy clad trees on Toll Bar Road to be reported to Street Doctor as they were the responsibility of the County Council.

There being no further business, the Meeting closed at 9.20pm.

..... Chair, 20th June 2017