

# ISLIP PARISH COUNCIL

**Chairman:** Cllr Emma Taylor    **Clerk:** Mrs Julia Tufnail  
Telephone 07756 851026

**Email** [islip.clerk@gmail.com](mailto:islip.clerk@gmail.com) **Website** <http://www.islip-parish.co.uk>

## To All Members of the Council

You are hereby summoned to attend the meeting of Islip Parish Council on

**Tuesday 18<sup>th</sup> December 2018 at 7.15pm**

**Islip Sports Pavilion, Toll Bar Road, Islip**

For the purpose of transacting the following business

*Mrs J Tufnail*

Mrs Julia Tufnail, Clerk to the Council

## AGENDA

### 94 Public Participation

### 95 Apologies for Absence

### 96 Declaration of Members' Interests in items on the Agenda

### 97 To approve Minutes of last meeting 20<sup>th</sup> November 2018

### 98 Planning Applications Received

To consider the applications received and determined by the Planning Committee  
18/02243/TPA Reduce Horse Chestnut - 4 Toll Bar Road

### 99 Finance

1. To Receive the Internal Control Report from Cllr Fryatt and nominate next Councillor
2. To receive and adopt the Financial Report, Bank & Budget Reconciliation & Approve Payments Due for December 2018

### 100 Recruitment of New Clerk

To agree the terms of reference for the Staffing Committee & appoint members.  
To receive a report regarding the progress of the recruitment process.

### 101 Highways

1. To receive a general report from Councillor Fryatt, report any issues and decide on course of action as necessary
2. To receive an update on the mowing tenders sent out
3. To receive a report from Cllr S Harris Community Speed watch 2019

### 102 Recreation Ground

1. To receive the Inspection Reports detailing any issues and decide on course of action, as necessary
2. To receive a report from Cllr Taylor regarding the progress of the refurbishment project and decide on course of action, as necessary

### 103 Sports Field

3. To receive a general update from Councillor Maxwell, report any issues and decide on a course of action, as necessary

**Members of the public** are invited to attend and can address the Council for 3 minutes each at the beginning of the meeting through the Chair in relation to any item on the Agenda. The maximum time limit for this item is 15 mins, in accordance with the Standing Orders adopted by the Council. The Meeting is recorded on CCTV.

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## **104    Community Matters**

1. Christmas Wreath Competition – report from Cllr Taylor
2. Islip Fete – To update the Council on progress
3. Fundraising Quiz – To update the Council on progress and decide any actions necessary
4. Newsletter – To update the Council on matters concerning the newsletter and decide any actions necessary

**105    To receive District & County Councillors' Reports – For Information Only**

**106    To receive the Clerk's Update – For Information Only**

**107    To receive the round the table comments – For Information Only**

**108    To close the meeting – Next meeting 15th January 2019**